

Educators:

Week of:

S= Sick
V= Vacation
HD= Home day
A= Absent with no notification

Name of Child (First, Last)	Date of Birth (DD/MM/YY)	Monday		Tuesday		Wednesday		Thursday		Friday	
		Time IN	Time OUT	Time IN	Time OUT	Time IN	Time OUT	Time IN	Time OUT	Time IN	Time OUT
Total # of children present											
Notes:											